



APRIL 26, 2023 PARK & RECREATION COMMISSION MEETING

John P. Murzyn Hall—Senior Center, 530 Mill St NE
Wednesday, April 26, 2023
5:30 PM

AGENDA

ATTENDANCE INFORMATION FOR THE PUBLIC

Members of the public who wish to attend may do so in-person, by calling **1-312-626-6799** and **entering meeting ID 851 7646 1822** by Zoom at <https://us02web.zoom.us/j/85176461822>. For questions please call the Recreation Department at 763-706-3730.

CALL TO ORDER/ROLL CALL

1. Introduce new commission members Teresa Eisenbise, Taher Harzallah, and Andrea Ostergaard
2. Oath of office for new commission members Teresa Eisenbise, Taher Herzallah, and Andrea Ostergaard

CONSENT AGENDA

(These items are considered to be routine by the Park & Recreation Commission and will be enacted as part of the Consent Agenda by one motion.)

3. Approve Payment of Bills - John P Murzyn Hall March 2023
4. Approve Payment of Bills - Parks March 2023
5. Approve regular meeting minutes from the Park & Recreation Commission March 22, 2023

LETTERS AND REQUESTS

6. Letter of Request attached to waive the rental fee of John P Murzyn Hall for Cheers For Beers on May 12, 2023 by HeightsNEXT.

OLD BUSINESS

7. Recognition of a park bench donation by Nicole Peterson. The bench is located at Prestemon Park. Photos attached.

NEW BUSINESS

8. Community Engagement Specialist, Will Rottler will discuss City Event Involvement opportunities.
9. Cullen will discuss the placement of disc golf baskets at Prestemon Park

REPORTS

Recreation Director
Public Works Director/City Engineer
Commission Members

ADJOURNMENT

Auxiliary aids or other accommodations for individuals with disabilities are available upon request when the request is made at least 72 hours in advance. Please contact Administration at 763-706-3610 to make arrangements.

March JPM Expenses REPORT FOR CITY OF COLUMBIA HEIGHTS					
TRANSACTIONS FROM 03/01/2023 TO 03/31/2023					
Date	Description	Reference #	Debits	Credits	Balance
Fund 101 GENERAL					
03/01/2023	101.5129.42010 MINOR EQUIPMENT	BEG. BALANCE			0.00
03/28/2023	STAFFORD-SMITH, INC.	5061403	5,041.00		5,041.00
	TRUE T-49-HC COMERCIAL REFRIGERATOR				
03/31/2023	101.5129.42010	END BALANCE	5,041.00	0.00	5,041.00
03/01/2023	101.5129.42171 GENERAL SUPPLIES	BEG. BALANCE			530.68
03/09/2023	MENARDS CASHWAY LUMBER-FRIDLEY	84988	103.63		634.31
	PAINT, CONTACT CEMENT, CLEANERS, TAPE				
03/14/2023	AMAZON.COM	3356236	25.99		660.30
	GNOME MOLD AND WASHER LID LOCK				
03/16/2023	MENARDS CASHWAY LUMBER-FRIDLEY	83652	16.96		677.26
	PAINT ROLLER COVERS, SANDING SPONGES, SP				
03/31/2023	101.5129.42171	END BALANCE	146.58	0.00	677.26
03/01/2023	101.5129.43050 EXPERT & PROFESSION	BEG. BALANCE			0.00
03/30/2023	ALLIED UNIVERSAL SECURITY SERVICES	14054541	200.00		200.00
	SECURITY JPM 031823-031923				
03/31/2023	101.5129.43050	END BALANCE	200.00	0.00	200.00
03/01/2023	101.5129.43210 TELEPHONE	BEG. BALANCE			218.51
03/26/2023	POPP.COM INC	992777179	0.73		219.24
	032623 -10013121				
03/31/2023	POPP.COM INC	992778353	49.98		269.22
	033123 -10010429				
03/31/2023	101.5129.43210	END BALANCE	50.71	0.00	269.22
03/01/2023	101.5129.43250 OTHER TELECOMMUN	BEG. BALANCE			26.06
03/15/2023	COMCAST	168724569	9.72		35.78
	031523 934571297				
03/31/2023	101.5129.43250	END BALANCE	9.72	0.00	35.78
03/01/2023	101.5129.43600 PROP & LIAB INSURAN	BEG. BALANCE			1,216.66
03/31/2023	23 PROPERTY & LIAB INSURANCE ALLOC	13737	608.33		1,824.99
03/31/2023	101.5129.43600	END BALANCE	608.33	0.00	1,824.99
03/01/2023	101.5129.43800 UTILITY SERVICES	BEG. BALANCE			0.00
03/13/2023	Internal Charge		1,120.75		1,120.75
03/31/2023	101.5129.43800	END BALANCE	1,120.75	0.00	1,120.75
03/01/2023	101.5129.43810 ELECTRIC	BEG. BALANCE			2,128.25
03/16/2023	CORNILLIE 2 COMMUNITY SOLAR	16324	506.64		2,634.89

	031623 SOLAR GARDEN				
03/20/2023	XCEL ENERGY (N S P)	1025460120	1,777.30		4,412.19
	032023 51-4350334-8				
03/20/2023	XCEL ENERGY (N S P)	1025460120		543.95	3,868.24
	032023 51-4350334-8				
03/31/2023	101.5129.43810	END BALANCE	2,283.94	543.95	3,868.24
03/01/2023	101.5129.43830 GAS	BEG. BALANCE			2,109.09
03/16/2023	CENTERPOINT ENERGY	8000014661-5	1,897.68		4,006.77
	031623 8000014661-5				
03/31/2023	101.5129.43830	END BALANCE	1,897.68	0.00	4,006.77
03/01/2023	101.5129.44000 REPAIR & MAINT. SERV	BEG. BALANCE			0.00
03/30/2023	AID ELECTRIC SERVICE INC	73674	807.28		807.28
	ELEVATOR BRAKER, RPLC BALLASTS, FLAG POL				
03/31/2023	101.5129.44000	END BALANCE	807.28	0.00	807.28
03/01/2023	101.5129.44010 BUILDING MAINT:INTE	BEG. BALANCE			1,733.34
03/31/2023	23 BUILDING MAINT ALLOCATION	13732	866.67		2,600.01
03/31/2023	101.5129.44010	END BALANCE	866.67	0.00	2,600.01
03/01/2023	101.5129.44020 BLDG MAINT CONTRA	BEG. BALANCE			2,912.10
03/02/2023	CINTAS INC	4147826894	33.59		2,945.69
	MOPS JPM 022823				
03/02/2023	SHAMROCK GROUP-ACE ICE	2830896	264.00		3,209.69
	POP GUN REPAIR				
03/09/2023	CINTAS INC	4148520891	33.59		3,243.28
	MOPS JPM 030723				
03/09/2023	SCHINDLER ELEVATOR CORP INC	8106175165	77.27		3,320.55
	PREVENT MAINT 0223				
03/16/2023	CINTAS INC	4149217848	33.59		3,354.14
	MOPS JPM 031423				
03/21/2023	ASSET MANAGEMENT SYSTEMS INC	12403394	116.97		3,471.11
	MONITORING 0423-0623 MURZYN HALL				
03/22/2023	CINTAS INC	4149948530	105.94		3,577.05
	MATS, MOPS JPM 032123				
03/30/2023	CINTAS INC	4150628433	33.59		3,610.64
	MOPS JPM 032823				
03/31/2023	101.5129.44020	END BALANCE	698.54	0.00	3,610.64
03/01/2023	101.5129.44030 SOFTWARE & SOFTWA	BEG. BALANCE			1,200.00
03/31/2023	101.5129.44030	END BALANCE	0.00	0.00	1,200.00
03/01/2023	101.5129.44040 INFORMATION SYS:INT	BEG. BALANCE			1,100.31
03/31/2023	23 IT ALLOCATION	13739	491.67		1,591.98
03/31/2023	101.5129.44040	END BALANCE	491.67	0.00	1,591.98

03/01/2023	101.5129.44100 RENTS & LEASES	BEG. BALANCE			(10,950.00)
03/31/2023	23 MURZYN SPACE ALLOCATION	13740		5,475.00	(16,425.00)
03/31/2023	101.5129.44100	END BALANCE	0.00	5,475.00	(16,425.00)
03/01/2023	101.5129.44310 CREDIT CARD FEES	BEG. BALANCE			124.34
03/31/2023	CC FEE REC & CD 03/23	13693	119.84		244.18
03/31/2023	101.5129.44310	END BALANCE	119.84	0.00	244.18
03/01/2023	101.5129.44390 TAXES & LICENSES	BEG. BALANCE			250.00
03/09/2023	MN DEPT OF LABOR & INDUSTRY	ALR0146022X	100.00		350.00
	ELEVATOR PERMIT JPM				
03/31/2023	101.5129.44390	END BALANCE	100.00	0.00	350.00

March Parks Expense REPORT FOR CITY OF COLUMBIA HEIGHTS					
TRANSACTIONS FROM 03/01/2023 TO 03/31/2023					
Date	Description	Reference #	Debits	Credits	Balance
Fund 101 GENERAL					
03/01/2023	101.5200.42000 OFFICE SUPPLIES	BEG. BALANCE			3.92
03/08/2023	COPY PAPER, TONER 414A	IN4109877	8.33		12.25
03/31/2023	PACKING TAPE, HIGHLIGHTERS, DUST-OFF	IN4140079	5.35		17.60
03/31/2023	101.5200.42000	END BALANCE	13.68	0.00	17.60
03/01/2023	101.5200.42010 MINOR EQUIPMENT	BEG. BALANCE			2,448.10
03/01/2023	GPS TRACKERS	200-1041624	189.21		2,637.31
03/14/2023	DESK BIKE	3251437	83.33		2,720.64
03/14/2023	WORKSTATION ATTACHMENTS	7447455	13.33		2,733.97
03/14/2023	METABO BURNISHING KIT	7399450	211.25		2,945.22
03/14/2023	GLAVANIZED STEEL PALLETS 8,000 LB CAPAC	82991866	499.23		3,444.45
03/20/2023	PALLET JACK	86027	73.99		3,518.44
03/20/2023	HITCH	6028600-00	803.33		4,321.77
03/31/2023	101.5200.42010	END BALANCE	1,873.67	0.00	4,321.77
03/01/2023	101.5200.42030 PRINTING & PRINTED FORM	BEG. BALANCE			35.00
03/31/2023	101.5200.42030	END BALANCE	0.00	0.00	35.00
03/01/2023	101.5200.42161 CHEMICALS	BEG. BALANCE			1,042.00
03/03/2023	GRAFFITI REMOVER, WASP-AWAY, CONCRET	0042784	1,984.00		3,026.00
03/31/2023	101.5200.42161	END BALANCE	1,984.00	0.00	3,026.00
03/01/2023	101.5200.42171 GENERAL SUPPLIES	BEG. BALANCE			586.95
03/03/2023	PAINT BRUSHES, CONTAINER	85037	47.71		634.66
03/03/2023	PAINT	7455-6	51.99		686.65
03/06/2023	PAINT	7500-9	28.68		715.33
03/07/2023	16GA GALV WIRE	85302	4.19		719.52
03/07/2023	BRUSHES, LINERS, CABLE TIES	85271	34.51		754.03
03/09/2023	STRAP, WASHERS, BOLTS	85396	4.70		758.73
03/10/2023	CAN LINERS	826138	898.50		1,657.23
03/14/2023	VAVLE, FITTING, NIPPLE	INV384192	35.79		1,693.02
03/14/2023	LENS CLEANING WIPES	9644255	12.56		1,705.58
03/14/2023	BLADES, HOSE REPAIR	9011205	22.25		1,727.83
03/14/2023	HOSE FITTINGS	85676	11.26		1,739.09
03/23/2023	ERASE CALENDAR, DRY ERASE MARKERS	161511664	56.07		1,795.16
03/31/2023	101.5200.42171	END BALANCE	1,208.21	0.00	1,795.16
03/01/2023	101.5200.42172 UNIFORMS	BEG. BALANCE			348.00
03/10/2023	SUMMARY PR 03/10/2023		54.99		402.99
03/24/2023	SUMMARY PR 03/24/2023		98.19		501.18

03/31/2023	101.5200.42172	END BALANCE	153.18	0.00	501.18
03/01/2023	101.5200.42173 PROTECTIVE CLOTHING	BEG. BALANCE			364.99
03/16/2023	SAFETY GLASSES, PICK, EARPLUGS	015802	47.36		412.35
03/31/2023	101.5200.42173	END BALANCE	47.36	0.00	412.35
03/01/2023	101.5200.42175 FOOD SUPPLIES	BEG. BALANCE			0.00
03/08/2023	COFFEE	70396796	7.98		7.98
03/14/2023	DONUTS-ANNUAL PW MEETING	00000029	5.75		13.73
03/31/2023	101.5200.42175	END BALANCE	13.73	0.00	13.73
03/01/2023	101.5200.42280 VEHICLE REPAIR AND PARTS	BEG. BALANCE			4,713.07
03/31/2023	PARKS PARTS	13726	3,955.50		8,668.57
03/31/2023	101.5200.42280	END BALANCE	3,955.50	0.00	8,668.57
03/01/2023	101.5200.42282 GAS, OIL, LUBRICANTS	BEG. BALANCE			2,251.68
03/31/2023	PARK FUEL	13727	888.63		3,140.31
03/31/2023	101.5200.42282	END BALANCE	888.63	0.00	3,140.31
03/01/2023	101.5200.43050 EXPERT & PROFESSIONAL SERVICES	BEG. BALANCE			46.93
03/31/2023	23 FLEX PLAN ADMIN EXP	13730	8.08		55.01
03/31/2023	ANNUAL ENROLLMENTS, DRUG TESTS 0323	2506002303	105.90		160.91
03/31/2023	101.5200.43050	END BALANCE	113.98	0.00	160.91
03/01/2023	101.5200.43105 TRAINING & EDUCATION ACCOUNTS	BEG. BALANCE			526.34
03/08/2023	2023 LCW TIM LUND	376938	20.00		546.34
03/14/2023	2023 SHADE TREE COURSE DC,TL,JN,AW	43938438963	450.00		996.34
03/14/2023	2023 SHADE TREE COURSE DC,TL,JN,AW	43938438963	450.00		1,446.34
03/31/2023	101.5200.43105	END BALANCE	920.00	0.00	1,446.34
03/01/2023	101.5200.43210 TELEPHONE	BEG. BALANCE			25.67
03/26/2023	032623 -10013121	992777179	2.85		28.52
03/31/2023	101.5200.43210	END BALANCE	2.85	0.00	28.52
03/01/2023	101.5200.43211 CELL PHONES	BEG. BALANCE			470.68
03/01/2023	030123 342019817-00001	9928972314	235.34		706.02
03/31/2023	101.5200.43211	END BALANCE	235.34	0.00	706.02
03/01/2023	101.5200.43250 OTHER TELECOMMUNICATIONS	BEG. BALANCE			33.56
03/15/2023	031523 934571297	168724569	9.72		43.28
03/15/2023	BROADBAND CONN 0323	B230315G	3.75		47.03
03/31/2023	DATA PLAN 0223	200-1042022	60.00		107.03
03/31/2023	101.5200.43250	END BALANCE	73.47	0.00	107.03
03/01/2023	101.5200.43310 LOCAL TRAVEL EXPENSE	BEG. BALANCE			243.21
03/31/2023	101.5200.43310	END BALANCE	0.00	0.00	243.21

03/01/2023	101.5200.43600 PROP & LIAB INSURANCE	BEG. BALANCE			4,716.66
03/31/2023	23 PROPERTY & LIAB INSURANCE ALLOCATIO	13737	2,358.33		7,074.99
03/31/2023	101.5200.43600	END BALANCE	2,358.33	0.00	7,074.99
03/01/2023	101.5200.43800 UTILITY SERVICES	BEG. BALANCE			1,579.73
03/13/2023	Internal Charge		724.15		2,303.88
03/31/2023	101.5200.43800	END BALANCE	724.15	0.00	2,303.88
03/01/2023	101.5200.43810 ELECTRIC	BEG. BALANCE			1,742.85
03/13/2023	031323 51-0010057576-7	1023835448	131.96		1,874.81
03/13/2023	031323 51-7654903-4	1023798772	18.11		1,892.92
03/13/2023	031323 51-7654903-4	1023798772	197.27		2,090.19
03/13/2023	031323 51-8042065-3	1023813566	14.94		2,105.13
03/13/2023	031323 51-5950185-0	1023781677	114.48		2,219.61
03/13/2023	031323 51-5950185-0	1023781677	33.45		2,253.06
03/13/2023	031323 51-0012266105-3	1023838369	87.72		2,340.78
03/13/2023	031323 51-9597586-9	1023816609	16.82		2,357.60
03/13/2023	031323 51-0011039127-7	1023840964	54.40		2,412.00
03/31/2023	101.5200.43810	END BALANCE	669.15	0.00	2,412.00
03/01/2023	101.5200.43830 GAS	BEG. BALANCE			1,944.35
03/08/2023	030823 10802324-3	10802324-3	80.51		2,024.86
03/08/2023	030823 5452216-4	5452216-4	225.78		2,250.64
03/08/2023	030823 5467671-3	5467671-3	13.20		2,263.84
03/16/2023	031623 8000014661-5	8000014661-5	359.49		2,623.33
03/16/2023	031623 8000014661-5	8000014661-5	298.63		2,921.96
03/16/2023	031623 8000014661-5	8000014661-5	142.82		3,064.78
03/16/2023	031623 8000014661-5	8000014661-5	262.12		3,326.90
03/16/2023	031623 8000014661-5	8000014661-5	265.75		3,592.65
03/31/2023	101.5200.43830	END BALANCE	1,648.30	0.00	3,592.65
03/01/2023	101.5200.44000 REPAIR & MAINT. SERVICES	BEG. BALANCE			34.12
03/30/2023	LABELLE PARK-TROUBLE SHOOT LIGHTS	73680	168.00		202.12
03/31/2023	Mar-23 Copier Charge	13705	5.89		208.01
03/31/2023	101.5200.44000	END BALANCE	173.89	0.00	208.01
03/01/2023	101.5200.44020 BLDG MAINT CONTRACTUA	BEG. BALANCE			658.59
03/31/2023	101.5200.44020	END BALANCE	0.00	0.00	658.59
03/01/2023	101.5200.44030 SOFTWARE & SOFTWARE SU	BEG. BALANCE			1,308.58
03/31/2023	101.5200.44030	END BALANCE	0.00	0.00	1,308.58
03/01/2023	101.5200.44050 GARAGE, LABOR BURD.	BEG. BALANCE			2,980.55
03/31/2023	PARKS LABOR	13726	2,144.25		5,124.80

03/31/2023	101.5200.44050	END BALANCE	2,144.25	0.00	5,124.80
03/01/2023	101.5200.44100 RENTS & LEASES	BEG. BALANCE			15,131.34
03/09/2023	SATELLITE RENT-LABELLE	0001490056	62.00		15,193.34
03/09/2023	SATELLITE RENT-KEYES	0001490055	62.00		15,255.34
03/09/2023	SATELLITE RENT-MCKENNA	0001490054	68.00		15,323.34
03/09/2023	SATELLITE RENT-SULLIVAN	0001490058	140.00		15,463.34
03/18/2023	SATELLITE RENT-LABELLE	0001502775	62.00		15,525.34
03/31/2023	23 GARAGE SPACE ALLOCATION	13738	6,866.67		22,392.01
03/31/2023	101.5200.44100	END BALANCE	7,260.67	0.00	22,392.01
03/01/2023	101.5200.44330 SUBSCRIPTION, MEMBERSH	BEG. BALANCE			125.34
03/31/2023	101.5200.44330	END BALANCE	0.00	0.00	125.34
03/01/2023	101.5200.44390 TAXES & LICENSES	BEG. BALANCE			600.00
03/31/2023	101.5200.44390	END BALANCE	0.00	0.00	600.00



Park & Recreation Commission Minutes of the Meeting
Public Safety Building
March 22, 2023

Call to Order/Roll Call

Tom Greenhalgh called the meeting to order at 5:35 pm

Members present: Brian Clerkin, Sean Clerkin, Tom Greenhalgh, Andy Macko, Nicole Peterson

Staff present: Kevin Hansen, Public Works Director/City Engineer; Keith Windschitl, Recreation Director; Connie Buesgens, Council Representative; Kelli Bourgeois, City Manager

Consent Agenda

Motion by S Clerkin, second by Macko, to approve the consent agenda. Upon vote: All ayes. **Motion Carried.**

Letters and Requests

A letter of request for a further reduced or waived rental fee of Murzyn Hall for a fundraiser for the Nordeast Brewers Alliance homebrew club.

Resident Jason Berg, Communications Director for the Nordeast Brewers Alliance homebrew club. The group, along with other regional homebrew clubs put together an event called Brew For Good. This is a homebrew only festival. Donations are accepted at the door with proceeds going to support East Side Neighborhood Services. The group is asking to use Murzyn Hall with the rental fee waived or further discounted. S Clerkin asked if any of the members live in Columbia Heights. Berg replied that he is a resident. Windschitl indicated a security officer is required during most rentals of Murzyn Hall. The fee is thirty-five dollars per hour with a minimum of four hours covered. Windschitl discussed the requirements using the security officer services during events at Murzyn Hall.

Motion by S Clerkin, second by Macko, to approve the nonprofit nonresident rental fee of a \$70 facility fee and \$60 per hour for the use of John P Murzyn Hall for Brew For Good. Proper liquor liability insurance must be provided listing the City of Columbia Heights as additional insured. Upon vote: All ayes. **Motion Carried.**

A letter of request for a reduced rental fee of Murzyn Hall on Friday June 2, 2023 to host a Columbia Heights High School Latin Prom.

Windschitl indicated this group had this event last year. The person in charge of the event again does live in Fridley but attends CHHS, and their family would be the renter. Last year the Commission approved the nonprofit nonresident rental rate. For this year that same approval would be the a \$70 facility fee and \$60 per hour for the use of John P Murzyn Hall plus tax. This year the group is requesting to have the event end at 12am with everyone out of the facility by 1am, but staff feels with it being a High School prom that is not suggested. Windschitl reported last year the group was approved to end the dance at 11pm with everyone including vendors out of the facility by 12am. S Clerkin asked if there were any issues with the group. Windschitl replied the event went very well.

Motion by S Clerkin, second by B Clerkin, to approve the nonprofit nonresident rental fee of a \$70 facility fee

plus tax and \$60 per hour plus tax for the use of John P Murzyn Hall, plus the requirement of a security officer for the CHHS Latin Prom on June 2, 2023. The event should end at 11pm and everyone is out of the facility by 12am. Upon vote: All ayes. **Motion Carried.**

Old Business

Greenhalgh asked how the CoHi Con event went. S Clerkin replied it went very well and that the group had to turn vendors away because the spots were sold out. It was a very successful event. Macko replied as a person who attended the event it was awesome. There was a variety of activities from little kids up to grandparents. Everyone was happy. It was nice to have plenty of parking. It was a fantastic time.

New Business

Hansen revisited some of what the Park & Recreation Commission has done to date in the past and discussed where things are at for the future. In 2018 the Commission reviewed each park for possible redevelopment. Based on those comments they developed a summary Capital Improvement Plan. In other words, what it would take to redevelop each individual park. Almost half of the parks have been redeveloped. Hansen indicated the issue right now is that there is no funding left in the park redevelopment plan. This funding is mostly supported through small annual budget amounts given to that fund each year through the annual budget and through major redevelopment. There isn't sufficient funds in there to do any redevelopment. Due to the many changes staff are seeing in the general supply chain but also with general pricing, staff would like to see updates from the previously prepared park improvement plans in 2018, 2019, and 2020. The goal is to complete the park system. The WSB consulting firm, who worked on most of our park updates, was hired to review the plans.

Edgemoor Park. The image from 2020 was shown. Currently there is a small playground. The park is a third of an acre. Previously the plan was to update the play equipment but not really add any other amenities. There isn't room to add anything. Hansen reminded the Commission to keep in mind during the redevelopment process is to keep a balance of greenspace. The original estimate from 2019 had a cost of \$85,000. Based on WSB's estimates the cost of just a playset is \$145,000 at 2024 costs. The installation is being done by Public Works staff. Hansen pointed out that any new equipment will be ADA accessible. Greenhalgh asked what age group the play equipment is geared towards. Hansen replied most of the parks will be ages 5 to 12.

Hilltop Park. Hansen indicated this park is similar in size and what is currently onsite. S Clerkin indicated he forgets about that park. Hansen replied that a lot of people do. The land area is a little bit larger than Edgemoor Park. This park borders residential property on almost all sides of the park. There are a few exterior amenities such as a grill, and then a play structure on this one-acre park. The cost is identical to Edgemoor Park.

Gauvitte Park. Hansen indicated this park has not had any work done on it. There is a long-term plan that has nothing to do with the park. This is a hidden and underutilized space. There is a small parking lot and the only access to the park. There is an easement along the southeast edge of the park but that is over a parking lot to allow city vehicles to get into the park. The CIP from 2018-2019 cuts Gauvitte Park almost in half to become a stormwater pond. From a geographic perspective this is the only area that the City has available to do stormwater improvements. These are requirements that need to be done in the next five to seven years. This is because 44th Avenue is a main trunk line for stormwater and takes in about 60% in terms of the drainage area of the city and from there it flows into the Mississippi River. Rivers are segmented by reach and have pollution requirements that will affect us. In order to achieve what we need to do to reduce pollution for two things, phosphorus and fecal contaminates, mostly from wildlife. By using the north third of the park we will be able to create a surge reserve and overflow area. This offers two solutions by treating the water and the other to alleviate flooding issues. One other component is that it is difficult to offer this type of park facility and not have

adequate parking. The plan includes about thirty spots for parking. There could be a potential 72x120 yard soccer area if there was available parking. The costs are broken up between what the actual costs of the park is and what the stormwater improvements will be. Geographically the stormwater pond must go on the north side of the park, and that removes the basketball court, the playground area, and the shelter. Staff feels those costs should be supported through any stormwater funding. The basketball court and playground set would be moved to the middle of the park and introduce a soccer field. Macko replied the hockey rink and overgrown baseball field would be removed. Hansen replied yes and from what he knows they do not get used. The costs are broken into two parts. Park improvements look at adding a soccer field, things to the south, and a trail around the park so people can get to the amenities. With the storm pond the estimates would include what the storm pond is taking out. This would replace the playground set, basketball court, and adding a 24x24 shelter. The investment cost is close to two million dollars but the largest portion of that is for stormwater management. Greenhalgh asked if this cost estimate includes buying one of the houses around the park. Hansen replied yes. Peterson asked if there would be irrigation. Hansen replied no. The only park where irrigation would be installed is at Huset Park. The placement of irrigation depends on what programming is happening at that location and availability. The other item to consider is the maintenance of an irrigation system and costs associated with that.

Keyes Park. This park was part of a master plan that has had items completed and this current review identified elements that have not been completed. The two elements that need to be completed are the concrete walking path around the park, connecting to Reservoir Boulevard. The other item is to add onto the current building a shelter with picnic tables. A new building is estimated to be around \$550,000 and a remodeled building around \$450,000. The sidewalk is approximately \$200,000.

Ramsdell Park. This park has also had master planning completed. One of the primary improvements here is a regulation softball field for High School girls softball. There is an added trail, a newer play structure and shelter. The original master plan continued the walking trail to the north end of the park and replaced the wading pool with a smaller splash pad. S Clerkin asked what the cost comparison is between a splash pad and modifying an existing pool with a ramp. Hansen replied with our current wading pools it would destroy the structure of the pool to add a ramp and filtration. The new code requirements are the number of turnovers and where you have to draw water from. We have to draw water from the bottom of the pool. Any time you make major improvements to a structure you are required to bring that up to current codes. Hansen continued that the splash pad at Huset Park is 3300 square feet and the proposed one is about 2500 square feet. For comparison the Huset Park splash pad when built was about \$525,000 and even though this one is smaller it will be more expensive at approximately \$550,000. This park has also been discussed previously as having a skate park. This would be a built in, poured concrete park estimated at \$575,000. S Clerkin asked if this would be grant funded. Hansen replied, a skate park is not in the current Parks CIP. Right now, there is a request through the state legislation with money going towards skate parks and Hansen believes that Columbia Heights is one of the cities listed in that request. With past Park & Recreation Commissions there were two things discussed on how the projects would happen in regard to funding. The skate park is over half a million dollars and where should that fall in the priority list. The other item is the dog park. The decision was made to still include these amenities but look for other funding sources or the priority would be lower on the overall list. Greenhalgh asked where the skate park would be located. Hansen replied the corner of 49th and Johnson Street. Peterson asked if that land is owned by the school district. Hansen replied that discussions with the past administration of the school district regarding the use of that land space they were open to having something like a skate park there.

Lomianki Park. This park has the oldest playset that staff would like to replace and keep as a park amenity. Some of the added features would be a small parking lot, replacing the building with a 24x24 shelter, adding a shed for storage, and adding a walking path. The construction estimate is \$475,000.

McKenna Park. This neighborhood park is just under eight and a half acres. There isn't any parking here other than street parking. The two existing ballfields cannot be used at the same time because the outfields overlap. There is a hockey rink that serves multipurpose. S Clerkin said it is very busy with volleyball. Hansen replied yes, but also for pickleball. The playset is newer. During previous discussions the decision was to only operate two splash pads in the city and then remove the wading pool at this location. The proposed general layout would remove the existing building and install a parking lot. A 300-foot ballfield would maintain and have a soccer field. There would be a walking trail connecting the east and west side of the park. The existing hockey rink would be repaved and leveled for multipurpose use; ice hockey in the winter and then volleyball and pickleball in the summer. Greenhalgh asked if both ballfields are in the update. Hansen replied no, there would be one ballfield with a soccer field overlap. Hansen indicated McKenna Park ends up being a fairly expensive park for a number of reasons. One of the large areas being the addition of a parking lot and removal of the building. Redoing the softball field and grading the area to have a soccer field overlay. The addition of a shelter would be located closer to the playground and soccer field. The estimated construction cost is \$1,350,000. S Clerkin replied it was unfortunate the old McKenna Park building with sliding glass doors was changed. Peterson asked about the participation numbers of softball and baseball. Windschitl replied the youth girls softball program has really good numbers right now, there is a good group of parents helping to run this program, but he added down the road you don't know what might happen. The number of baseball participants has declined. Adult softball has decent participation.

LaBelle Park. This is another park that went through the master planning process. Hansen reported the lights along the west side trail should be replaced to LED lights. New LED lights would be added to the remaining trail along the east side of the park. The total replacement is about \$100,000. The cost for a new fixture is \$2,500 each and there are eight. The cost for a single pedestrian light pole is about \$8,500 each; there are eight of those as well. The city operates three aerators on the pond and has been unable to operate them for the past two years. The reason is because the water level is lower, and the pond is getting filled in. The aerators need a certain distance between the pond surface to where they draw up the water and no other bottom material. Due to this staff are looking at a pond dredge. This was previously done around the year 2000. This is an extensive DNR process. Peterson asked how deep the pond is. Hansen replied in most places it is two to four feet and around six feet at its deepest.

Ostrander Park. This park was built on remanent land and has recently been causing issues. This is the worst park for settlement issues. Settlement continues to happen in the middle of the greenspace where the recreational skating rink goes. The building isn't usable due to the bottom of the it has settled out. All of the piping for sanitary sewer, water, and gas has separated because everything dropped. The playground set is well past its useful life. The updated plan would redo the hockey rink. It is currently grass and would be paved for multipurpose. The playset would need to be replaced and the installation of a small picnic shelter near that area. There would be a walking path through the park and keep greenspace in the center area. Estimated construction costs are \$550,000.

Prestemon Park. This was one of the first parks worked on. When the ballfield was built lighting was added. Playground equipment was added and needs replacement due to age and lack of part replacement availability. A picnic shelter would be added close to the active features. Both parking lots need repavement. The current small building would be removed. This park was also discussed previously for a potential dog park in the southeast corner. Other additions would be more trails and redoing the basketball court. Construction estimates \$825,000.

Sullivan Lake Park. This was included in the first master planning effort along with Silver Lake Park. Sullivan Park is viewed as an active park system with a highly used trail. The shelter is rented out all summer long. The tennis court is beyond its useful life. Past discussion was to rebuild and maintain the tennis court. A long time ago when Sullivan Lake was dredged, they did not export the mucky material and instead it was placed in the area where the tennis courts are. This means the land will need to be cleaned up, sand brought in, and the tennis courts reconstructed. Due to the material under the courts, there are a lot of frost heaves. The perimeter fencing and nets move all the time. With the size of this park and the small size of the playground, previous discussions were to include an accessible/inclusive play area on the north side of the shelter. Estimated construction costs are \$600,000 mainly for the two amenities of the tennis courts and inclusive play area.

Wargo Court. The master plan is done. The park was reformatted. The fountain is broken and needs to be removed. The retaining walls are deteriorating. The landscape is past its useful life. Greenhalgh asked if we had heard from the Wargo family. Hansen replied yes, he met with them. They had some comments on the master plan but nothing significant. This plan was estimated at \$400,000.

Huset Park is divided between the East and West Sides.

Huset Park West involves getting the ballfields down from four to three fields to allow for a future building addition onto Murzyn Hall or a possible civic plaza perspective. There would be space allocated for future development. The master plan calls for a connection between Mill Street and Huset Parkway. While trying to keep the same number of parking spaces, with the primary goal of improving drop-off and accessibility to the facility. One item not included in the example that was just called back from the MWMO is water quality improvements and partnering on the work for that. Another item is to construct a primary building for concessions, scores, and storage after the removal of the block garage building. Based on past reports we do know that there is soil contamination on both sides of the park. Construction estimates have a few unknown numbers to account for contaminated soil. There are electrical problems that serve this area and would need to be completely redone at an estimate of almost \$100,000. Stormwater improvements would be a shared cost at an estimate of \$400,000. Irrigation is identified on all three of the fields. The total estimated construction costs approximately 3 million dollars.

Huset Park East. Part of the master plan involved moving Jefferson Street to fit in the pinwheel of the ballfields. If that occurs the Jefferson building would be removed. The roadway would come out of other funds. A soccer field would be introduced to the east side. The plan indicates replacing some of the amenities removed by the road reconstruction. A shelter, small play area, and greenspace would be placed. Paved parking would be off Jefferson Street with overflow grass parking. The adult ballfield would still have lights. A drainage pond is required to treat runoff water and flood control. S Clerkin asked if there is a type of grass durable to withhold having the carnival in the field. Hansen replied yes. The other items that help are athletic field mixes and if the field has irrigation staff can maintain the condition of the fields. The construction cost estimate includes the roadway at approximately 1.2 million, with a total estimate of 3.7 million.

Hansen concluded the 2023 updated estimate for everything is around 15 million. Staff would pursue and continue to look at outside funding. The roadway costs would come out and there are opportunities to partner with organizations such as the MWMO for stormwater improvements. It is estimated between 1.2 to 1.5 million would come from outside funding. Hansen indicated the costs have increased from approximately 10 million to 15 million. The next step is to have a discussion with the financial consultant and look at different ways to provide financing for this.

Motion by S Clerkin, second by Peterson, to recommend the summary Parks Capital Improvement Plan to the City Council for consideration of funding park improvements to complete renovations / updates to the City Park System. Upon vote: All ayes. **Motion Carried.**

Peterson replied that this is a lot of money but for all the improvements as a whole it isn't a lot of money. The playground equipment costs have increased. Hansen replied that with the age of most of the playground equipment in the city you cannot get parts to replace broken pieces. Many calls are received asking why there isn't a slide, and it is because staff cannot get anything to connect to the old equipment. B Clerkin asked what the timeframe is for everything. Hansen replied the next step is to work with the bond consultant and present that to the city council. It all depends on what the city council wants to do, are they willing to do this in a short time frame or do they want to phase it in. Hansen feels the improvements will need to be phased in. The public works building has to get replaced in its current condition.

Community Outreach

City Manager Bourgeois indicated there have been a lot of community events started during the 100th Anniversary and a lot are continuing. The SnowBlast, Community Art & Info Fair, Pets in the Park, movies, and music in the park. However, there is a gap. Bourgeois asked the commission if they are at other events, hear of other ideas, or see ways to improve what is being offered to please let Hansen know or contact the Events Coordinator Will Rottler in administration. Staff want to see the commission members be the ears and eyes on the ground to give feedback on what we are offering. Please offer feedback on what is seen as a positive and what can be improved. She invited the members to ask their neighbors and fellow community members as well. Macko asked if there is a specific timeframe that staff would like feedback or is there a specific area or general to the whole city. Bourgeois replied there is not a specific timeframe and staff are always open to feedback. She indicated the members know the parks facilities well, Rottler also grew up in Columbia Heights, so he knows the area well. Rottler tries to move events around the city to benefit the community as a whole and not burden one specific park. Huset Park just tends to be the park used most often because of its size.

Reports

A. Recreation Director

Windschitl reported the Senior Citizen Coordinator, Delynn Mulligan, gave her notice of resignation. There were some really good candidates that applied and interviewed. An offer was extended to Candy Lack and she accepted. She used to work for the City and has continued to teach art classes to the seniors and active agers. She already has a rapport with many of the senior participants.

Windschitl indicated the refrigerator has been replaced in the commercial kitchen at Murzyn Hall. He thanked the Public Works staff for their help with the removal of the old one and getting the new one into the building.

B. Public Works Director/City Engineer

Hansen apologized for not knowing about the question of the charge at Wargo Court and will verify with Cullen. He indicated that many things are just beyond replacement at Wargo Court.

The Public Works Department is looking for seasonal staff. Hansen asked the Commission to help spread the work to anyone 18 years or older looking for a job. The seasonal wage has been adjusted and is now \$17 per hour for the summer.

Greenhalgh asked about filling potholes. Hansen indicated 37th Avenue is getting reconstructed this year and will start in three or four weeks. There has been a lack of supply for filling the potholes because the season has been

so terrible. There is a blacktop plant opening on Monday which will be a long-term fix for the problem. Buesgens indicated there is a report a pothole link on the City website.

C. Commission Members

Greenhalgh thanked S Clerkin for his time on the Commission as this meeting is the last one for his term.

S Clerkin proposed for the Commission to not have monthly meetings because it is not necessary to hold them that frequently. There should be a meeting set for in the Fall and then as needed, conduct a meeting. When a park is being developed there should be a meeting. During the park development process you could look to former Commission members to see if they want to help be a part of the new developments. There is not a lot of work that can be done so the Commission does not need to meet. S Clerkin feels we should move on from requiring monthly meetings. Other than that, he has enjoyed his time on the Commission and the process.

B Clerkin indicated he will be resigning from the Commission and today is his last meeting as well. Bourgeois informed B Clerkin that he will need to submit a written resignation. Greenhalgh thanked him for his service and wished the Clerkin's well with the Tasty Pizza business. S Clerkin replied they were very honored when Todd Estrem approached them about taking over the business.

Buesgens invited the Commission to an 11:30 virtual MNDOT meeting tomorrow regarding the construction of Central and University Avenues.

Greenhalgh asked what the status is of John P Murzyn Hall building updates. Hansen replied last week infrared images were taken of the roof and exterior walls. That analysis needs to be incorporated into the final facility analysis that will be given to the city council.

Greenhalgh adjourned the meeting at 7:15 pm.
Deanna Saefke, Recreation Secretary



To the Parks and Recreation Commission,

HeightsNEXT would like to request a waiver of the cost of renting Murzyn Hall (Main hall upstairs, the bar area, the conference room, and the lower east-side bathrooms) for the Columbia Heights Beer Tasting event “Cheers for Beers” on Friday, May 12 (Event from 6-9 pm). We request to use the building from 4:00 pm - 10:00 pm.

Tentative schedule

- 4:00 - 5:45 pm setup
- 6:00 pm Beer tasting begins
- 8:30 pm Last call starts
- 9:00 pm Beer tasting ends. Volunteers begin to clean up, and breweries leave.
- 10:00 pm All guests and vendors will be out of the building.

Items to note

- ID’s will be checked by Municipal Liquor Store staff.
- HeightsNEXT will staff all other volunteer needs (registration, security, set up and clean up, etc.)
- Breweries will bring their own beer for the samples, and their own staff will handle all the pouring.
- HeightsNEXT will have a merchandise table with t-shirts, buttons, and stickers to fundraise for HeightsNEXT.
- We plan to have 2 food trucks along Mill St. We would like the street in the front of the building saved for those trucks.
- Tickets are needed to enter the event. \$40 pre-sale, \$45 at the door. 21+ event. We will pre-sell tickets and limit ticket sales to the capacity of Murzyn Hall.
- The full ticket fee is a fundraiser for HeightsNEXT.

We submit this request because this event benefits our Municipal Liquor Store and our non-profit that serves the city. We believe this partnership serves our city well.

1. Community gathering to provide a space for adults to connect.
2. Educate the public about our TOP VALU Municipal Liquor Store, its staff, and the brands they carry.
3. Fundraiser for HeightsNEXT, a Columbia Heights 501(c)3 non-profit. All our events and activities take place in Columbia Heights. We promote community building, sustainability, and resiliency.

Thank you for considering our request.

Mike Deneen
Cheers for Beers Co-Chair

Amáda Márquez Simula
Vice-President, HeightsNEXT

Park Bench donation by Nicole Peterson, installed at Prestemon Park

Item 7.

